

Union Chapel Elementary



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General Membership Meeting

January 13, 2015 6:30-7:30pm

I. Call Meeting to Order

The meeting was called to order at 6:30 p.m. with 19 members present.

- Introductions
- Reading and Approval of the November 11, 2014 membership minutes

A motion was made by Keri James and the motion was seconded. The minutes were approved.

II. Reports of Officers

- Principal's Report- Dr. Archer
 - Donuts with Dads will be held January 29th at 7:45 a.m. Dr. Archer commented that a lot of the leaders of the program are 5th grade fathers therefore they are looking for additional leaders next year.
 - 4th grade music program is February 5th
 - The district is starting long range facilities planning. Information is available from the December 11th Board of Education meeting minutes on the district website which includes several different facilities options that will be considered in the future. Dr. Archer encouraged active engagement by the parents to understand the options and provide input. Currently Park Hill has 10,684 students and this plan is for 13,000 students.
- President's Report- Kyla Yamada
 - Kyla thanked everyone for their participation in the Thanksgiving pie contributions to the teachers.
 - Kyla also suggested parents with children with allergies to get involved with holiday party planning to ensure that the treats are identified and handled properly.
- Treasurer's Report- Allyson Berberich
 - Allyson Berberich provided an overview of the latest financial report
 - Allyson noted that those who have receipts for the winter parties should submit them to Allyson.

- Vice President's Report- Amy Schneider
 - February and March are the months for Union Chapel parents to assist with the Clothing Center and asked for volunteers.
- Finance Coordinator's Report- Kyla Yamada on behalf of Rob Ervine
 - Photos of events are needed for the yearbook.
 - Yearbook sales will continue until end of February
 - The latest box Top funding check was received and another push start in February. Additionally, if you have 80 transactions on one visit to Price Chopper, you can submit the receipt to box tops for additional funding.
 - There is 100% teacher membership for the PTA for the first time in recent years.
 - A contract was signed with the school supplies company for the 2015 – 2016 school year. More name brand items may be available.
- Program Coordinator's Report- Shannon Burns
 - The Reflections program award ceremony will be in March.
 - The next PTA movie night is January 23rd. Willy Wonka will be the movie and prizes will be available. Pajamas are encouraged.
- Volunteers Coordinators' Report- Lyndsey Curtis/Elizabeth Swanson
 - Friendship parties are scheduled.
 - Planning is underway for the silent auction and upcoming events. Volunteers are being contacted to help out with the event.
 - A suggestion was made to alert the teachers as to who their parent volunteers are for the parties and of any vacancies in coordinators.
 - Comments were made about the classroom parties and concerns that there may not be coordinators identified for each class or grade. A suggestion was made regarding needing better explanation about the party duties and the sign up process.
 - Discussion regarding the importance of holiday treats needing to be allergy friendly and ensuring that coordinators are aware of allergy issues within the classroom.
- Secretaries' Report- Lynn Parman/Dana Worley
 - PTA Membership Minutes will be available on the Union Chapel website and on the PTA membership board.

III. Old Business

No new reports.

IV. New Business

- Mercury Open Gym nights
Mercury Open Gym nights are in need of coordinators for the January 30th and March 27th nights. Responsibilities include presence at the events, collecting the money,

communication with parents at the event and assistance with parent pick up. Jodie Gerken and one other parent volunteered to help with the coordination.

- A family dance is being planned for April 17th at Union Chapel. A meal will be available for purchase and the silent auction will also occur at the event. Volunteers are needed for the event. Kyla asked those interested in volunteering should contact the PTA.
- A nomination committee is needed to identify the 2015 – 2016 officers. Kyla asked if anyone is interested to let Lyndsey Curtis and Elizabeth Swanson know.
- Kyla thanked everyone for the responses to the recent PTA survey regarding PTA events during the first half of the year. The responses were higher than expected with over 70 responses.
 - Overall, the responses validated the changes and improvements the PTA made on Back to School Night, Fall Fun Fest and the added communications methods
 - Highlighted results include:
 - 60% prefer year book sales after the school year begin
 - 84% had enough time to cover all activities at Back to School Night
 - 75% prefer less frequent PTA Membership Meetings or as needed
 - 67% like receiving the PTA Newsletter *Gator Gab*
 - 71% agree with the two hour timeframe set with this year's Fall Fun Fest
 - 80% felt that the activities at this year's Fall Fun Fest were of interest and age appropriate

V. Other Business

- Sara Becker suggested a scrapbook be created for the 40th Anniversary year and brought a sample scrapbook for review. She asked for volunteers to help with the scrapbook and suggested they contact Lyndsey Curtis and Elizabeth Swanson if they are interested.

VI. Calendar of Events (handout)

- Monday, January 19 – NO SCHOOL
- Friday, January 23 – movie night 6:30
- Friday, January 30 – Mercury Gym Night 6:30 – 8:00 p.m.
- Tuesday, February 10 – PTA General Membership Meeting – 6:30 – 7:30 p.m.

VII. Adjournment

The meeting was adjourned at 7:28 p.m.