

**Union Chapel Elementary**



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***General Membership Meeting  
February 10, 2015 6:30-7:30pm***

I. Call Meeting to Order

The meeting was called to order at 6:31 p.m. with 23 members present.

- Introductions
- Reading and Approval of the January 13, 2015 membership minutes

A motion was made by Allyson Berberich and the motion was seconded. The minutes were approved.

II. Reports of Officers

- Principal's Report- Dr. Archer
  - 47 parking spaces to be added to upper parking lot and 11 spaces to be added to lower parking lot.
  - Presented sample of new sign for Union Chapel. Sign may be lighted.
  - New MAP assessment will be computer based assessment. It was supposed to be computer adaptive, but DESE reports that it will not be computer adaptive. 3 different versions of assessment will be given.
- President's Report- Kyla Yamada
  - Gator Aid will be out by the end of week.
  - Still working on Family Dance and auction.
- Treasurer's Report- Allyson Berberich
  - Allyson Berberich provided an overview of the latest financial report.
  - Allyson reported that \$500 profit is anticipated from yearbook sales.
  - One more fieldtrip to pay for and owe district one check to district for buses used for fieldtrips.
  - Possibly will start next year with \$5000.
- Vice President's Report- Amy Schneider
  - Union Chapel to assist with Clothing Center on 2/17 10:00am-12:00pm. Next month will be April for Union Chapel parent to volunteer. Volunteers can contact Emily Creal or Amy Schneider.

- Finance Coordinator's Report- Rob Ervin
  - Yearbook orders due Feb 27.
  - Shannon Lakes reported Box tops still needed. Last day to submit is Feb 27. 1500 more Box tops are needed to meet goal.
- Program Coordinator's Report- Shannon Burns
  - Movie Night well attended and successful. Approximately 150 children attended. A suggestion was made to pick movie earlier and then coordinate with library to have book read prior to Movie Night.
  - March 11 2:30 Reflections reception
  - April 6 Australian Kaleidoscope program
  - Environmental committee will develop activities/program for Earth Day. Ideas and volunteers would be appreciated.
- Volunteers Coordinators' Report- Lyndsey Curtis/Elizabeth Swanson
  - Party coordinators have been emailed to each class.
  - Task Force for allergies is being developed for next year.
  - Meeting for Silent Auction. Disney Ticket (one day park hopper) has been donated. Additional donations for Silent Auction still needed.
- Secretaries' Report- Lynn Parman/Dana Worley
  - Nothing to report

### III. Old Business

- Mercury Gym Nights-Frank and Michelle Williams will coordinate. March 27 is next Mercury Gym Night.
- Family Dance/Auction Committee- Family Dance/Auction is scheduled for April 17. A dinner will be provided. DJ has been booked. Raffles will be held in addition to auction. Additional ideas are welcome. \$3000 is goal to be raised from Family Dance/Silent Auction. Webster University will sponsor \$1500 for Family Dance.
- Nominating Committee-Vanessa Troutner, Karen Ellis and Laurie Rodeske have been nominated to be on the nominating committee. No offers from the floor for the Nominating Committee. Lynn Parman made the motion to elect the nominating committee. Motion seconded.
- Kyla Yamada discussed responsibilities of the different PTA committee members. Lynn Parman shared her rewarding experience being on the UC PTA board.

### IV. New Business

- Legislative Report (handout)-Kyla discussed that the state funding formula will not be fully funded if proposed bill passes. Kyla encouraged members to reach out to representatives regarding the importance of education.
- Room Parties Task Force- Task Force will develop a process of better informing party planners of students' allergies.
- Mindy Gray recommended that party planners meet ahead of time to delineate the crafts, supplies, food to insure an equal party if rotating or separate class party.
- Elizabeth Swanson reported that a party coordinator sign up will be provided for next year for more efficient communication with teachers. Back to school night will have a sign up regarding school parties. A process will be established to make parties run smoother. Suggestion was made to save google docs from past successful parties to be used for future parties. Suggestion to upload successful party plans to UC website PTA page. Elizabeth and Lynsey will meet with Dr. Archer for the parties.

V. Other Business

- Sara Becker is asking for volunteers to help with the 40<sup>th</sup> Anniversary scrapbook. Parent volunteers from each classroom for 40<sup>th</sup> anniversary scrapbook (2 pages per class) are needed. Volunteers to contact Sarah Becker or Alice Trager.
- Miss Haney reported that she is needing parent volunteers to take pictures of art projects for each student to be added into Artsonia. PTA will ask for volunteers to take pictures of art for Artsonia to contact Michelle Williams. Using a google doc to ask for volunteers was suggested. Miss Haney discussed upcoming UC art show. Artome company will frame a piece of artwork for each student that can be purchased the night of the art show. Funds raised from Artome and Artsonia will be used for art department. Plan to purchase more technology into art room (ex. computer painting app). March 26- Art show, Academic show case, Science fair and book fair.

VI. Calendar of Events (handout)

- Friday, Feb 13 2-3pm Classroom Friendship Parties
- Monday, Feb 16- NO SCHOOL- Profession Development Day for Staff
- Tuesday, March 10- PTA General Membership Meeting
- Wednesday, March 11- 2pm Reflections Reception
- Friday, March 13- NO SCHOOL- Teacher Work Day
- Monday, March 16-Friday, March 20 NO SCHOOL-Spring Break

VII. Adjournment

The meeting was adjourned at 7:28 p.m.