

Union Chapel Elementary



everychild.one voice.®

General Membership Meeting

October 13, 2015 6:30-7:30 p.m.

- Call Meeting to Order
 - Meeting was called to order at 6:30 p.m. with 20 members present.
 - Introductions were made by PTA Board and General Membership.
 - Reading and approval of the September 15 meeting minutes; motion was made by Jen Patel and the motion was seconded. The minutes were unanimously approved.
- Reports of Officers
 - Principal's Report - Dr. Archer
 - Legacy Garden is almost complete; bricks have been laid. Still to be completed: plantings and mulch.
 - The easement work has yet to start; estimated start date is 10/15/15.
 - Last day of the first quarter is 10/15/15.
 - 10/16/15 - teacher work day; no school.
 - Dr. Archer showed a short District video highlighting the new report card format being piloted at Union Chapel; Dr. Archer appreciates ongoing feedback from Union Chapel parents.
 - The parent focus group is continuing to meet; the last meeting discussion focused on transportation and food services.
 - President's Report – Kyla Yamada
 - Union Chapel PTA has started the process to seek PTA School of Excellence designation.
 - There was a great turnout for the October Fall Fun Fest – thank you to Tara Zimmer, Jodie Gerken and Shannon Lakes for all of their hard work coordinating the event.
 - Reminder: 10/20 school picture day.
 - Kyla distributed a parent volunteer form from Coach Harwood for October/Rocktober on 10/23.
 - Continuing to collect supplies for teacher meals during parent/teacher conferences on 10/28. Other great ongoing volunteer opportunities include: class parties, Popcorn Fridays and Park Hill Clothing Center shifts..
 - A classroom party handbook was developed over the summer based upon feedback from a parent task force (see handout). Your ongoing feedback is valued!
 - Treasurer's Report – Jennifer Patel

- Jen reviewed the updated Treasurer's Report (see handout). She noted that we are only \$15 from meeting our \$10K membership/fundraising goal.
 - Yogurtini FroYo Friday earned PTA \$115; Molly Colvin said this was their largest school night event they've had thus far.
 - UC PTA purchased a lock box (placement tbd) for PTA money collection.
- Vice President's Report – Amy Schneider
 - Thank you to Adrienne Bauer from Frank James Saloon who donated several pizzas for Fall Fun Fest. Frank James Saloon will also become a first time PTA business member.
- Finance Coordinator's Report – Allyson Berberich
 - Allyson stated that we are on target with our membership numbers; the last membership push was a success.
 - Current numbers:
 - Family Memberships – 173
 - Business Memberships - 13
 - Staff Memberships – 39 out of 40
 - PTA created a banner to showcase business members at all PTA functions.
 - October Box Tops for Education contest underway. Entries are due 10/15 and a prize will be an extra recess.
 - Yearbook orders will begin shortly after school pictures on 10/20.
- Program Coordinators' Report – Jodie Gerken/Shannon Lakes
 - Fall Fun Fest raised \$575.
 - Reflections national program theme: "Let Your Imagination Fly"; entries due 11/2 - see lobby display for additional details or contact Erin O'Dell. Erin indicated that she hopes extra publicity efforts will result in increased submissions.
 - November is the National PTA Healthy Lifestyles month. Union Chapel will be participating with daily announcements that include challenges and fun facts; Caroline Heckman will be coordinating these efforts along with a possible health/wellness newsletter.
- Volunteer Coordinators' Report – Lynsey Curtis/Elizabeth Swanson
 - Still need parent volunteers in a few classrooms to coordinate Fall classroom parties.
 - PTA came in under budget for all-school snack (Halloween fruit snacks).
- Secretary's Report – Jaime Pruitt
 - No report.
- Old Business
 - Classroom Parties Handbook/Party Procedures/Fall Classroom Parties
 - Handbook distributed to all party volunteers; donation request google doc to be distributed soon.
 - Yogurtini FroYo First Fridays: upcoming dates 11/6, 12/4, 1/1, 2/5, 3/4, 4/1 and 5/6.
- New Business

- Conference meals donation request were sent out 10/13; supplies due by 10/28.
- PTA 101 Presentation/Questions
 - Kyla reviewed presentation (see handout) and answered member questions.
- Calendar of Events
 - Friday, 10/15: NO SCHOOL for students (teacher work day)
 - Friday, 10/23: October/Rocktober (throughout the day; see times for each grade on 10/13 PTA General Membership meeting agenda)
 - Friday, 10/23: Fall Classroom Parties 2-3 p.m.
 - Parent/Teacher Conferences: Wednesday, 10/28 (evening), Thursday, 10/29 (day; no school).
 - Friday, 10/29: NO SCHOOL; teacher work day.
 - Tuesday, 11/10: PTA General Membership meeting at 6:30 p.m. (childcare provided)
- Adjournment - meeting adjourned at 7:33 p.m.