

Union Chapel Elementary



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General Membership Meeting

November 10, 2015 6:30-7:30 p.m.

1. Call Meeting to Order
 - a. Meeting was called to order at 6:30 p.m. with 24 members present.
 - b. Introductions were made by the PTA Board and the General Membership.
 - c. Reading and approval of the October 13 meeting minutes; motion was made by Jen Patel and the motion was seconded. The minutes were unanimously approved.
2. Reports of Officers
 - a. Principal's Report – Dr. Archer
 - i. Legacy Garden project complete; encourages all to do a walk-through.
 - ii. Easement work completed; playground restored with additional separation from Chapel Ridge subdivision.
 - iii. Q1 survey has been sent to all UC families in order to garner feedback on the pilot report card format.
 - iv. Feedback appreciated on the new Grand Gator Get Together end of quarter celebration format.
 - b. President's Report – Kyla Yamada
 - i. October/Rocktober event was a success; PTA provided both snacks and parent volunteers.
 - ii. Yogurtini FroYo First Friday income for November = \$116 (October was \$115).
 - iii. Please respond to the PTA School of Excellence survey in order to give PTA as much feedback as possible as we start the process seeking the PTA School of Excellence designation.
 - iv. Yearbook sales have begun; 5th graders need to send in their Kindergarten school pictures as soon as possible (attn: Rebecca Lewis).
 - c. Treasurer's Report – Jen Patel
 - i. Review of monthly treasurer's report (see handout).
 - ii. PTA lockbox in place in the front office for all PTA correspondence and checks.
 - iii. We have successfully submitted our UC PTA audit to the MO PTA for 2014-15.
 - d. Vice-President's Report – Amy Schneider
 - i. PTA will organize a Thanksgiving pie donation for all UC teachers/staff; donation doc coming soon.
 - e. Finance Coordinator's Report – Allyson Berberich
 - i. Allyson stated that we have met and/or slightly exceeded our yearly membership goals. Current numbers:
 1. Family Memberships: 175
 2. Business Memberships: 15

- 3. Staff Memberships: 38/40 (with 100% teacher participation)
 - ii. Box Tops: PTA has received \$870 for fall submissions (out of \$1500 annual goal); Spring deadline will be early March.
 - iii. Spirit Shop: we have extra inventory that we need to sell at upcoming PTA events (Movie Night and Silent Auction). Contact Tara Zimmer for order info.
 - iv. Yearbook: orders being accepted (paper forms or online); order deadline will be early Spring.
 - f. Program Coordinators' Report – Jodie Gerken/Shannon Lakes
 - i. Reflections deadline has passed; received 17 total entries. Judging info to come.
 - ii. Caroline Heckman has been coordinating National PTA Healthy Lifestyles month activities for November. All students have been participating in daily challenges and learning fun facts.
 - iii. Family Movie Night will be held on Friday, 1/22.
 - 1. Chris Bima coordinating and handling movie licensing (movie = Finding Nemo).
 - g. Volunteer Coordinators' Report – Lynsey Curtis/Elizabeth Swanson (see classroom parties discussion).
 - h. Secretary's Report – Jaime Pruitt
3. Old Business
 - a. Conference meals were a great success with plenty of food for 2+ meals.
4. New Business
 - a. Classroom Parties
 - i. Membership discussed overall party format based on feedback from Fall parties.
 - ii. Membership discussed various ideas and gave feedback regarding classroom party snacks.
 - iii. Kyla reiterated that this has been a trial year for the new classroom party protocols (as detailed in the classroom party handbook); the parent focus group will reconvene over the summer to consider ongoing feedback.
5. Calendar of Events
 - a. Thursday, November 12: early release at 1:30 p.m.
 - b. Thursday, November 19: Turkey Lunch in cafeteria (rsvps required!)
 - c. Wednesday, November 25-Friday, November 27: NO SCHOOL/THANKSGIVING BREAK
 - d. Friday, December 4: FroYo First Friday at Yogurtini 4-8 p.m.
 - e. Thursday, December 10: early release at 1:30 p.m.
 - f. Tuesday, December 12: PTA meeting at 6:30 (Media Center)
6. Adjournment
 - a. Meeting adjourned at 7:30 p.m.